

Fund Manager Officer Job Description

About the job

- France Titrisation is a Management Company dedicated to the French securitisation vehicles (Organismes de Titrisations)
- France Titrisation is fully owned by BNP Paribas Securities Services and is a part of the Corporate Trust Services Debt business line

Your Main Activities Are

As a member of France Titrisation team, you will be in charge of a portfolio of securitisation transactions

- Periodic operational and administrative management and first level controls
- Control and analyses of the loan or receivable portfolio (transaction's active)
- Management of financial flows and treasury
- Calculation of the fees, interests and financial instruments exchanges (SWAP)
- Accounting of the transaction (movements, controls and reconciliations)
- Implication in the transaction modelling at closing
- Creation of the template for instructions and information to counterparts
- Creation of accounting aggregates (provisions), plans and flows
- Creation of transaction controls follow-up
- Regulatory reporting
- Validation of annual and semi-annual reports for audit purpose
- Periodical Reporting to economic actors
- Rating Agencies
- Bloomberg, Reuters
- Investors via France Titrisation website
- By the time and with experience, your participation to the business would evolve towards:
- Second levels controls on the periodic treatments
- Analyses on update on the transactions legal documentation with impact analyses on existing
- modelling
- Full analyses and from scratch modelling on new transactions

Profile and Skills to Success

- College Degree
- 1 or 2 years of professional experience in Securities Services (will be a plus)
- Minimum 2 years (will be a plus) in Finance and Accounting
- Advanced Excel Skills
- Cash accountancy or you have a previous experience in fund accounting (will be a plus)
- Analytical skills
- Organization skills
- Rigor and attention to detail
- Communication skills
- Ability to work as part of a team
- Client Focus
- Adaptability

- Advanced level of French language
- Intermediate level of English language

Why joining BNP Paribas?

• Leading banking institution

BNP Paribas is a leader in the Eurozone, and a prominent international banking institution with strong roots in Europe's banking history. It has a presence in 68 countries, with around 193 000 Employees – including more than 148 000 in Europe.

• Our presence in Portugal

Since 1985, BNP Paribas was one of the first foreign banks to operate in the country. Today, the Group has around 6.500 employees across several entities operating directly in the territory, offering a wide range of integrated financial solutions to support its clients and their businesses.

• International reach

Thanks to its international presence and regular and close collaboration among its different entities, BNP Paribas has the resources to support all clients with financing, investment, savings and protection solutions that help make their projects a success. BNP Paribas holds key positions in its three core operating divisions: Domestic Markets and International Financial Services for retail banking and specialised financial services, and Corporate & Institutional Banking for corporate and institutional clients.

In its Corporate & Institutional Banking and International Financial Services activities, BNP Paribas also enjoys top positions in Europe, a strong presence in the Americas as well as a solid and fast-growing business in Asia-Pacific.

• Diversity and Inclusion commitment

BNP Paribas is an equal opportunity employer and proud to provide equal employment opportunity to all job seekers. We are actively committed to ensuring that no individual is discriminated against on the grounds of age, disability, gender reassignment, marriage or civil partnership status, pregnancy and maternity, race, religion or belief, sex or sexual orientation. Equity and diversity are at the core of our recruitment policy because we believe that they foster creativity and efficiency, which in turn increase performance and productivity. We strive to reflect the society we live in, while keeping with the image of our clients.

To find out more on why you should join BNP Paribas visit <https://bnpp.lk/why-BNP-Paribas-Portugal>

* Please note that only applications submitted in English will be considered.

* In case you are selected for this role, further documentation will be requested to support your hiring process.