

**Social Network Reviewer** fluent in one of the following languages:  
**Arabic; French; German; Italian; Russian, Turkish or Spanish** (m/f)

Manpower Portugal is currently recruiting a Social Network Reviewer native or fluent in one of the following languages: Arabic, or French, or German, or Italian, or Russian, or Turkish, or Spanish.

**RESPONSABILITIES**

- Processing and reviewing accounts that have been flagged for review due to having uploaded potentially sensitive content to ensure there are no violations of policies
- Responding to notification of potentially sensitive information in an appropriate manner by validating the inquiry and performing further investigation. This may include cooperating with subject matter experts to respond or support in the response to inquiries or escalations. Raising these to the correct person which may include but is not limited to external third parties, the client or Accenture.
- Understanding and performing content reviews under supervision for International and Domestic cases following client processes and procedures at all times.
- Ensuring all social media content complies with all published policies, procedures and any legal and regulatory requirements that the company is obliged to adhere to
- Being accountable for workable solutions and processes within your specific area of responsibility
- Escalating issues to Accenture or client Point of Contact as appropriate
- Addressing most non-routine issues
- Ensuring all work is performed in accordance with SLAs and metrics.
- Responsible for other activities assigned

**SKILLS**

- Fluency in one of: **Arabic, French, German, Italian, Russian, Turkish, Spanish**
- Proficient in English
- Strong attention to detail
- Great communication and interpersonal skills
- Enthusiastic, positive attitude with a strong willingness to learn
- Team player
- Good knowledge of internet and associated technologies
- 1-2 years' experience in a professional work environment

**Our Offer:**

- Monthly Income + Meal Allowance + Language Bonus + Transport Allowance
- Schedule Monday to Friday from 9h to 18h
- Multinational environment
- Opportunity to grow and develop in one of the most challenging companies in the market

If you believe this is your opportunity please send your CV to [leonor.alves@manpower.pt](mailto:leonor.alves@manpower.pt)